OFFICE OF THE CITY CLERK – PROJECTS and STATUS

Neighborhood Council Elections – Candidate Filing continues:

Region	Qty Filed to Date	Certified	Pending	Withdrew (W) / Disqualified (D)	Starts	Ends	Election Day
Region 1	246	233	0	10W/3D	Dec 23	Jan 22	Mar 8
Region 2	130	113	0	16W/1D	Dec 16	Jan 15	Mar 1
Region 3	203	184	0	11W/8D	Dec 31	Jan 30	Mar 16
Region 4	167	63	100	4W/0D	Jan 4	Feb 3	Mar 20
Region 5	77	24	53		Jan 14	Feb 13	Mar 30
Region 6	21	8	13		Jan 18	Feb 18	Apr 3
Region 7	9	1	8		Jan 27	Feb 26	Apr 12
Region 8					Feb 10	Mar 12	Apr 26
Region 9					Feb 17	Mar 19	May 3
Region 10					Feb 24	Mar 26	May 10
Region 11					Mar 4	Apr 3	May 18
Region 12					Feb 17	Mar 19	May 6

Neighborhood Council Elections - Staff implemented various process improvements to make the candidate filing process and posting of candidate statements and photos to the Department of Neighborhood Empowerment website more expedient.

Neighborhood Council Elections - Systems staff developed a computer program to automate the e-mail notifications to candidates confirming that their candidate filing application was accepted and complete, or incomplete.

Neighborhood Council Elections – Systems staff developed a mapping program to pinpoint the Neighborhood Council that an address falls within. This will assist with the candidate filing process.

LAUSD Special Election – A candidate filing presentation was held on Saturday, February 1, 2014. A total of 18 candidates and/or their committee attended.

City Automated Agenda Management System - Entering agenda items into the new system for auto-generating Committee Agendas went live on Monday. Council and Committee Agendas are also now searchable. This is on the Mayor's metrics goals for City Clerk.

Records Management - The City Council approved a one year extension of the Iron Mountain contract. Development of an RFP for a new contract continues.

Neighborhood and Business Improvement Districts - Staff and the City Attorney continued to review drafts of Management District Plans and Engineer's Reports required for the renewal of the following BIDs: Downtown Industrial District, Panorama City, Arts District CCLA, North Hollywood, Greater Leimert Park Village, Sherman Oaks Village, Studio City, Hollywood media and the proposed Pacific Palisades.

Records Management - The City Council approved the extension of the Iron Mountain contract for one year while a new RFP process is developed.

Administrative Services - Submitted monthly Financial Status Report to the CAO and completed the Annual Department Emergency Training Report.

Sustainability - A memo from Holly Wolcott, Interim City Clerk, was transmitted to all City Clerk staff in support of the Mayor's Office of Sustainability and the Environmentally Preferable Purchasing (EPP) Ordinance.

Personnel Services - Staff met with DONE regarding the transfer of time reporting functions. The City Clerk will assume this function effective pay period 17.

ISSUES

Council and Committee Meeting Webcasting – Stability problems continue with the English and Spanish SAP video webcast servers not starting automatically in Council Chambers, as well as intermittent problems with committee room broadcasts. ITA and the vendor, Granicus, continue to look for solutions.

UPCOMING . . . . .

LAUSD Special Election - Candidate filing for the LAUSD, Board District 1 Special Election will begin February 10, 2014.

City Elections - The proponents of the Creation of a Los Angeles City Health Commission initiative ordinance anticipate submitting their petition on or about April 1, 2014.

Neighborhood Council Elections - Candidate Filing for Region 8, the eighth of 12 regions, begins February 10, 2014.

Council and Committee Meeting Webcasting – Discussion with the LAUSD regarding the City Clerk's Granicus implementation.